

Student Code of Conduct

This code applies to students when on campus and at College events, and when travelling to and from these locations.

The College aims to foster a community that encourages and exhibits behaviours and attitudes based on Christian values.

I GENERAL CONDUCT

Students are expected to comply with College rules, guidelines and the instructions of teachers and other staff at all times, and to:

- 1.1 Be Safe by not placing their self or others at risk or feel unsafe and reporting anything unsafe to staff;
- 1.2 Be Respectful demonstrating a considerate, respectful and polite manner towards staff, parents and peers; respecting the difference between people, their beliefs, ideas and opinions; and their own property and that of the College and others;
- 1.3 Be Supportive of the College; its students, teachers and other staff when on campus, at home and in public;
- 1.4 Be Responsible for their behaviour, uniform and equipment;
- 1.5 Be Conscientious in class by always doing their best work and permitting others to learn, and at home by completing all homework and assessment tasks and preparing well for all examinations.

Students are also expected to:

- 1.6 conduct themselves in a lawful and ethical manner; demonstrating honesty and integrity in all interactions with the College community and by the manner in which they undertake their studies and assessment tasks.
- 1.7 be present and ready for the first activity of every day on all scheduled school days, including camps and carnivals, except when they suffer illness or misadventure, and to arrive ready at the starting time for all scheduled classes;
- 1.8 maintain a high standard of presentation and wear their uniform properly at all times, as described in the annual Information Guide and Secondary student diary, including when travelling to and from school.

2 ACADEMIC COMMITMENT

Students are expected to support a positive learning environment in their classrooms and demonstrate outstanding commitment to their studies by:

- 2.1 Respecting the learning environment – demonstrating a high level of respect towards peers, the teacher, their own work and the learning process;
- 2.2 Demonstrating commitment to learning – working with integrity and honesty at or beyond their current demonstrated standard of work, seeking assistance and feedback from teachers when necessary;
- 2.3 Completion of work – completing classwork, homework and assessment tasks fully and submitting them by the due date, abiding by guidelines for examination conduct and plagiarism, and completing requirements after any illness or misadventure where it impacts on learning and assessment.

3 DISCRIMINATION, HARASSMENT AND BULLYING

Discrimination, harassment and bullying are prohibited in any form, including verbal or physical threats, intimidation and abuse, whether on or off campus, in person, by proxy, or in written, graphic or electronic form, and whether in a personal or public domain. Students are expected to report such instances to a staff member.

4 PROPERTY AND PROHIBITED ITEMS

Students must respect their own personal property, maintaining a high standard of presentation in books, stationery and bag. Students must respect College property, classrooms and grounds keeping them neat and clean, without litter or graffiti, and by not damaging College furniture or equipment and reporting any damage immediately to staff.

Students must remain within designated areas at all times, including before and after school. Students must not enter a classroom, office, change room, storeroom or out-of-bounds area of the grounds without permission and supervision.

The riding of bicycles, skateboards, scooters, rollerblades or similar devices on College grounds is prohibited.

Students must not bring the following items on campus for safety and legal reasons:

- 4.1 items considered weapons, including knives, firearms and their imitations;
- 4.2 aerosol cans or propellants in other forms;
- 4.3 pornography and restricted adult content or other sexual, violent or inappropriate material that is inconsistent with College values, including hardcopy and electronic versions;
- 4.4 alcohol, cigarettes or illicit drugs;
- 4.5 medication, unless submitted to the office prior to the start of the day with parental approval and instruction. Students may carry medication with them with prior approval in some instances, for example, asthma medication.
- 4.6 animals (including pets), except at the prior approval of a Head of Years.

5 INFORMATION TECHNOLOGY AND ELECTRONIC DEVICES

Students must only use information technology on campus to support classroom learning. The use of mobile phones, iPods, iPads, laptop and desktop computers and other electronic devices, regardless of ownership, must comply with the 'IT Use – Student Conditions' available on Insite and in student diaries, that states that unacceptable material may not be produced, stored, displayed, broadcast, communicated, shared or distributed on campus. All electronic communications with staff must be through the College intranet or College email. Staff and students must not engage in social networking.

6 SPORTING EVENTS

At sporting carnivals, training sessions or other sporting competitions, whether competing, supervising, coaching or spectating students must:

- 6.1 display positive and encouraging sporting attitudes towards their own team members and the opposition;
- 6.2 use positive, encouraging language only;
- 6.3 wear the correct sports or team uniform when competing;
- 6.4 compete according to the rules;
- 6.5 respect and abide by all decisions of teachers and officials without argument or insolence;
- 6.6 seek clarification on any rulings (if required) only through the captain and in a respectful manner;
- 6.7 shake hands with opposing teams and thank all officials at the end of a match.

7 TRAVEL

Student's behaviour should be consistent with this Code of Conduct, including its uniform requirements, when travelling to and from the College and any College activities. In addition students must not engage in behaviours that may provoke or incite others to negative behaviour (eg rude gestures).

When travelling by train, on a College bus or other buses, students must:

- 7.1 wear seatbelts where they are available;
- 7.2 remain seated where possible and are not permitted to leave their seat while the bus is moving;
- 7.3 not engage in any behaviours that may distract the bus driver or other road users;
- 7.4 not eat or drink any food or beverages at any time (unless specific permission is granted).
- 7.5 Use only permissible electronic devices with personal earphones at a volume that others cannot hear;

Students must gain formal written approval from the Head of Secondary Years to drive themselves to the College and to travel to or from the College as passengers in another student's vehicle. Student drivers are expected to hold a current NSW drivers licence and to abide by all road rules when travelling to or from the campus and College sponsored events.

Students travelling to and/or from the College by bicycle must have the legally required safety equipment and abide by all road rules.