To be completed by teacher/student

Student Name: ___________________________  Class: ___________________________

Teacher: _______________________________  Subject: __________________________

Assignment Title: _______________________  Due Date: _________________________

To be completed by student

Student Statement of Submission

I declare that:

- there are ________ pages attached to this cover sheet.
- the assignment I am submitting for assessment is entirely my own original work.
- I have not copied or plagiarised any other person’s work.
- I have not submitted this assignment previously.
- no other person has previously submitted this assignment.
- where I have used material that is not my original work, I have reference to this in my bibliography.
- I have made, and have kept, a copy of this original assignment.

Student Signature: ________________________  Date: _________________________

To be completed by student and signed LRC Manager

Date Submitted: __________________________  Time Submitted: __________________

I have checked the assignment and it contains ______ pages of information.

Signature: _______________________________  Date: _________________________

Student receipt – to be completed by student

Student Name: ___________________________  Class: ___________________________

Teacher: _______________________________  Subject: __________________________

Assignment Title: _______________________  Due Date: _________________________

To be completed by student and signed LRC Manager

Date Submitted: __________________________  Time Submitted: __________________

No. Pages: __________  Office Signature: __________________________

The student named must keep this original receipt.

In the event of a dispute regarding submission this receipt is evidence that the stated assignment has been submitted.